



# Volunteer Position Description

**Position Title:** Volunteer at our July 4<sup>th</sup> Community Meal!

**Purpose:** On Thursday, **July 4<sup>th</sup>**, we will open our doors and hearts to share Independence Day together. We are seeking the assistance of volunteers to partner with us on this festive occasion as we serve a delicious holiday meal to our neighbors.

**Date:** Thursday, July 4, 2019

**Location:** Hands On Hartford, Center for Community, 55 Bartholomew Avenue, Hartford, CT.

## Key Responsibilities:

- Event set-up
- Food preparation
- Serve meal and engage with guests
- Run games and activities
- Event clean-up. (including washing dishes and wiping down tables)

**Time Commitment:** We are requesting that volunteers arrive at **9:00am** and stay until **2:00/2:30pm**. The meal will be served at 11:30am.

*To ensure the proper volunteer coverage of tasks, we ask that all registered volunteers be free to stay for the entire scheduled event.*

**Support Provided:** Orientation, onsite training and instructions.

**Dress Code:** Casual but appropriate in a professional setting. This position requires volunteers to be on their feet so comfortable, closed toed shoes are required.

If prepping food, medium to long hair will need to be tied back and covered with a hair net (we provide) or a hat.

## Desired Attributes:

- Comfortable engaging with a diverse population
- Ability to follow ServSafe food handling protocols and instructions provided by Hands On Hartford staff.

As the number of volunteer spaces is limited, we ask that you register each individual person that will be in attendance at the meal.

Hands On Hartford would be unable to provide this festive service for our neighbors without the support and dedication of volunteers like YOU!

For this we thank **YOU!**

**For more information and to register, please contact Edith Tresner or Katie Thibault, Volunteer Coordinators at 860-706-1522 or [volunteering@handsonhartford.org](mailto:volunteering@handsonhartford.org).**