

Volunteer Position Description

Position Title: Food Runner

Purpose: Hands On Hartford is seeking enthusiastic volunteers to help us with our new Kitchen to Pantry initiative! Each year, thousands of pounds of food enter into our waste system because they are thought to be unusable, though they are still in healthy, edible condition. It is our goal to “rescue” this produce while making it available to families who can use it. Food Runners will be responsible for transporting these food donations from grocery stores to Hands On Hartford.

Location: 55 Bartholomew Avenue, Hartford, CT

Key Responsibilities:

- Attend FoodShare training (approx.. 1.5 hours)
- Be available on a weekly basis to pick up food donations with own vehicle
- Ideally can be “on call” for unexpected donations
- Work well with participating stores

Reports to: During volunteer shift: HOH staff; For volunteer scheduling, letters, evaluations, etc.: Community Engagement Program Manager

Time Commitment: Ideally, seeking long term volunteers (for six months +). Volunteers will attend an hour and half long training with FoodShare prior to beginning pickups and be oriented by participating grocery store. If at any time you are not able to cover your scheduled shift call: 860-706-1529 or 860-728-3201 and speak to Volunteer Coordinator.

Support: HOH orientation, FoodShare training, onsite training and instructions.

Dress Code: Casual. This position requires volunteers to be on their feet and moving, comfortable shoes are highly recommended.

Desired Attributes:

- Own transportation
- Consistent and dependable
- Enjoys meeting new people
- “Roll up your sleeves mentality”
- Ability to lift a minimum of 20 pounds

For more information, please contact the Volunteer Coordinator 860-706-1522.